

Richard D'Ornellas
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OBJECTIVE: To seek a full time position as Handyman.

SUMMARY OF SKILLS:

- Commended for handling emergencies quickly and efficiently.
- Knowledge of building trades: carpentry, plumbing, electrical, ceramic tile, boilers, locks, HVAC, painting, and plastering. Extensive experience making redwood furniture.
- Computer literate. Word, PowerPoint, Excel. Work on Macbook.
- Skilled in delegating tasks. Proficient in training staff. Adept in communication among peers, clients, and vendors.
- Skilled in resident relations.

CERTIFICATIONS: Visual Assessment Lead Cert. Cert. of Fitness Sprinkler/Standpipe/
Lead Safe Work Practices Gravity Tank F-98
Licensed NYS Sec. Officer Cert. of Fitness Fire Guard F-91
Valid NYS Driver's License Cert. of Fitness #6 Boiler P-99

PROFESSIONAL EXPERIENCE:

Modern Mexican Restaurants, Pampano & Maya New York, NY 2007-2009
Handyman

- Answer service requests for 2 restaurants. Fix and install electric, maintain boilers, do recycle program, service plumbing in kitchens and bathrooms, realign cabinets in kitchens, install smoke alarms, repair bathroom tile, do most painting and plastering. Service heating and cooling units and prepare for change of season. Inspect grounds.
- Investigate complaints, disturbances, and violations. Resolve problems following management rules and regulations.
- Responsible for handling mechanical emergencies and preventive maintenance. Serviced walk-in refrigeration units.
- Brought both restaurants up to code leading to successful health inspections.
- Repaired and maintained patio furniture and umbrellas for summer.

Gumley Haft, New York, NY 2001-2007
Handyman

- Fixed electrical problems from installs to shorts. Service lock problems.
- Repaired plumbing leaks of shower body assembly, kitchen/bathroom sinks, and toilets.
- Looked after compactor room and recycle program. Maintained boiler.

Belto Realty, New York, NY
Live-in Superintendent

- Live-in superintendent of two 20 unit rent stabilized buildings. 1987-2001

Restaurants: 1982-2001
The 21 Club and The Carlyle Hotel.
Restaurant Management/Hotel Management

- Purchased and received food and beverages on a daily basis.
- Supervised and delegated tasks to union staff of 25 – 40.

Education: Florida Institute of Technology BS 1982

References: Furnished upon request.