

Joseph Shkreli
37 Brompton Road, Great Neck, NY 11021
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Qualifications Summary:

Experienced and committed Superintendent with more than 8 years of hands on experience from all aspects of building repairs to upkeep of the building. Also multitasking all phases of building activities from interacting with vendors and building contractors, building counsel, insurance brokers and building engineer/architect.

- Demonstrated the ability to work and complete work orders with little or no supervision.
 - Demonstrated the ability to operate and maintain the building in a pristine condition. Also maintained the building in a professional way and provided a safe environment for all.
 - Worked closely with the managing agent and the board of directors on day-to-day issues.
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Work experience:

- **09/2002-Present** Confidential 37 Brompton Rd., Great Neck, NY 11021
Full Time Working Superintendent: Manage 37 residential co-op apartments.
Responsibilities include: full-Time Hands On maintenance duties and all phases of handling Day to day building operations.
 - **12/2006-Present** Excel Bradshaw Management, 19 Barstow Rd., Great Neck, NY
Part-Time Live out Working Superintendent
Responsibilities include: Full maintenance of 19 unit Co-op garden apartments.
 - **09/2001-9/2002** Andrews Building Corp. 106 7th Avenue, New York, NY
Porter/Concierge: Full maintenance of 12 luxury high-end condominiums.
Responsibilities included: Worked closely with the superintendent to get the building organized and ready for the new owners to move in to newly developed condominiums. Also worked with the manager and the architect to coordinate with vendors and contractors to complete outstanding work.
 - **12/1998-08/2000** Orsid Realty, 290 West End Ave., New York, NY
Maintenance Porter/Asst Supt: full maintenance of 86-luxury co-ops
Responsibilities included: Plumbing, Painting, carpentry, and heavy maintenance.
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Education:

- 09/2006 – 07/2007 Joseph Barry Tech, Westbury, N.Y., Plumbing (60 hours completed)
 - RAC 1,2 & 3 (Refrigeration & Air Conditioning) (150 hours completed)
 - RAC (Refrigerant Recovery & Recycle) (18 Hours completed)
 - Housing Conservation Coordinators 777 Tenth Ave, New York, N.Y., 10019, HCC Boiler/Energy Conservation Course- Fall 2007 (24 hrs completed)
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Career Highlight:

Recognized by **Habitat Magazine** in its January 2008 issue: The Super (MAN!) article.